



ESSEX CONSERVATION COMMISSION

Minutes for the Meeting of July 2, 2013

Commissioners:

Wallace Bruce, Chairman
Robert Brophy
Elisabeth Frye
Ted Marshall

James Richardson
Shirley Singleton
Samantha Stevens*

Staff:

Deborah Cunningham
Administrative Clerk

*Absent

The Commission reviewed a number of building permit applications. Most were outside the Commission's jurisdiction and were initialed. One application required a filing by the applicant of an RDA.

Mr. Bruce arrived at the meeting at approximately 7:45 pm.

The Commission opened a public hearing on a Notice of Intent filed by Stuart F. Pratt of NAI Hunneman Management & Development Co. to demolish a dwelling and perform lawn re-grading and planting activities at 0 Main Street. Elizabeth Wallis of Hayes Engineering represented the applicant and advised that the project being presented was part of a larger project but a portion was within the 100' buffer and was now before the Commission. The Commission inquired if the re-grading would significantly change the topography of the area. Ms. Wallis advised that the re-grading was a striping of the current soil to re-loam and re-seed to establish a new lawn in place of the one that was already there. The Commission had no further questions and opened the meeting up to the public. Eunice Dock advised that she was a trustee for an abutting property and asked if any of the debris in the area would be cleared. Ms. Wallis advised that this would be done in conjunction with clearing away the debris when the dwelling was demolished but no other clearing was anticipated. There being no further comments, on a motion made and duly seconded, the Commission voted unanimously to close the public hearing. The Commission determined that an Order of Conditions could be issued and on a motion made and duly seconded, voted unanimously to issue an Order of Conditions with the standard conditions.

The Commission discussed with the owners of 138 Western Avenue the work that had been observed. The owner, Doug Camp, advised that it had been his understanding that the replacement of the shed did not need to be brought before the Commission because there was not change to the footprint. He also

advised that the storage bins on the property had been approved by the Commission at an earlier date and provided documentation of this. The Commission asked that an RDA be filed for the addition to the garage and that the bins and the replacement of the shed be included to document that they had reviewed the issues and no further work was necessary to correct any violations. Mr. Camp agreed to meet with the Clerk to file the RDA.

The Commission discussed with the owners of 153 Western Avenue the work that had been observed. Mr. Henderson advised that all the work was agricultural in nature and no equipment had been brought in. At this time, no further work was contemplated. Mr. Henderson also advised that no work had crossed over to the property at 14R County Road. The previous owner of the property had been allowed to use part of Mr. Henderson's land to access the back portion of the lot at 14R County Road. The Commission agreed that no further action was necessary at this time.

The Commission discussed work which had been observed being done at 234 John Wise Avenue. It was determined that an Enforcement Order would be issued and the owner would be asked to attend the next meeting to explain the work which had been done that was not on the plan on file with the Commission. On a motion made and duly seconded, the Commission voted unanimously to issue the Enforcement Order.

The Commission reviewed a number of Requests for Certificates of Compliance for projects which had not been started. On a motion made and duly seconded, the Commission voted unanimously to issue the Certificates of Compliance as presented.

The Chairman presented the Minutes for the meeting of June 4, 2013. On a motion made and duly seconded, the Commission voted unanimously to accept the minutes as presented.

The Commission reviewed the resumes which had been received for the position of Agent. The Clerk was asked to invite two of the applicants to the next meeting for interviews. The meeting time was moved to 6:30 pm.

On a motion made and duly seconded, the meeting was adjourned.

Approved: Essex Conservation Commission

Prepared by: Deborah Cunningham, Administrative Clerk